



MINUTES of the **Organizational Meeting** of the City Council held on
Monday, October 28, 2019 in City Council Chambers at 1:40 PM

PRESENT:

Mayor	C.A. Spearman
Deputy Mayor	B.E. Hyggen
Councillor	A.M. Campbell
Councillor	J.H. Carlson
Councillor	J.A. Coffman
Councillor	B.A. Crowson
Councillor	S.R. Miyashiro
Councillor	R.K. Parker

ABSENT:

Councillor	J.P. Mauro
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OTHERS:

City Clerk	B. Hilford
Legislative Services Manager	R. Westerson
City Manager	B. Strain
City Solicitor	B. Loewen
City Treasurer	H. Pinksen
Director of Infrastructure Services	D. Hawkins
Director of Community Services	T. Vanden Heuvel
Director of City Manager's Office	J. Meli
Manager of Corporate Strategic Communications	C. Klesinger

1. CALL TO ORDER:

1.1. Acknowledgement Statement

2. ADOPTION OF AGENDA:

B.A. Crowson:

THAT the Agenda of the Organizational Meeting of City Council, be adopted including all communications as submitted by the City Clerk.

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson,
J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

----- **CARRIED**



3. SUBMISSIONS:

3.1. Bonnie Hilford, City Clerk, re: Administration Appointments to Boards, Commissions and Committees

545-D

A.M. Campbell:

BE IT RESOLVED THAT City Council receive as information the report regarding Administration Appointments to Boards, Commissions and Committees; and

FURTHER BE IT RESOLVED THAT City Council appoint the following members of Administration to the following Boards, Commissions and Committees effective January 1, 2020:

- Travis Grindle to the Combative Sports Commission, for a one year term; and
- Doug Hawkins, **or designate**, to the Old Man Watershed Council for a one year term.

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson, J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

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3.2. Bonnie Hilford, City Clerk, re: 2020 Council Meeting Calendar

545-A

J.A. Coffman:

BE IT RESOLVED THAT a decision on the 2020 Council Meeting Calendar be postponed to the Regular Meeting of Council on November 25, 2019.

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson, J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

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3.3. Bonnie Hilford, City Clerk, re: Changes to Terms of Reference for Boards, Commissions, and Committees

545-D

R.K. Parker:

BE IT RESOLVED THAT City Council receive as information the report regarding Amendments to Terms of Reference for Boards, Commissions and Committees; and



FURTHER BE IT RESOLVED THAT City Council amend the below Boards, Commissions, and Committees' Terms of Reference to revise the terms of service from 'one year' to 'up to three years' for citizen members:

1. Council Adhoc Animal Welfare Committee
 - Current Wording - To be appointed by City Council for a one year term with a maximum of six years.
 - Proposed Wording - To be appointed or ratified by City Council for up to a three (3) year term with options for re-appointment to a maximum term limit of six (6) years.
2. Community Design Committee
 - Current Wording - Members of the Committee shall be appointed for a one (1) year term except City Administration. Members appointed by City Council are eligible to be appointed for a maximum period of four (4) years.
 - Proposed Wording - To be appointed or ratified by City Council for up to three (3) year term with options for re-appointment to a maximum term limit of six (6) years.
3. Youth Advisory Council
 - Current Wording - To be appointed by City Council for a one-year term with an option for renewal up to a maximum term of six years.
 - Proposed Wording - To be appointed or ratified by City Council for up to a three (3) year term with options for re-appointment to a maximum term limit of six (6) years.

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson, J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

----- CARRIED

Deputy Mayor B.E. Hyggen assumed the chair.

4. OFFICIAL BUSINESS:

4.1. Amendments to Youth Advisory Council Terms of Reference

545-D

C.A. Spearman:

WHEREAS City Council created a Youth Advisory Council to address the current, emerging and future concerns of Lethbridge's youth; and

WHEREAS it is desirous to ensure that the Youth Advisory Council is represented by a broad spectrum of youth;

THEREFORE, BE IT RESOLVED THAT Agenda Review Committee recommend that the Voting Member subsection of the Composition section contained in the Terms of Reference for the Youth Advisory Council be deleted and replaced with the following:

a)Voting Members



- i. Four (4) youth representatives from each of the following Lethbridge High Schools Students Associations:
 - Lethbridge Collegiate Institute (President or designate)
 - Catholic Central High School (President or designate)
 - Winston Churchill High School (President or designate)
 - Chinook High School (President or designate)
- ii. Five (5) community youth representatives between the ages of 14 and under 25 at the time of appointment or renewal, reflecting the diversity of youth in the community.
- iii. One (1) representative appointed from each of the following post-secondary institutions, and ratified by City Council, and shall be exempt of the age requirement:
 - Lethbridge College Students Association
 - University of Lethbridge Students Union
- iv. Total: Eleven (11) voting Youth Advisory Council Members.

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson, J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

----- CARRIED

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Mayor C.A. Spearman assumed the chair.

4.2. Dissolution of the Crossings Leisure Complex Steering Adhoc Committee

545-D

B.E. Hyggen:

WHEREAS the Leisure Aquatic Complex Project has been completed; and

WHEREAS the Terms of Reference for the Crossings Leisure Complex Steering Adhoc Committee state the Committee will terminate six months after the completion of the project;

THEREFORE, BE IT RESOLVED THAT the Nominating Committee recommends that the Crossings Leisure Complex Steering Committee be dissolved effective November 30, 2019, and the members of the Committee be thanked for their service.

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson, J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

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Deputy Mayor B.E. Hyggen assumed the chair.

4.3. Dissolution of Environment Committee

545-D

C.A. Spearman:

WHEREAS the community Vision from the Integrated Community Sustainability Plan / Municipal Development Plan states that the City will continue to work together to ensure that Lethbridge demonstrates active leadership in environmental stewardship and innovation; and

WHEREAS and environmental matters have been reported directly to City Council instead of the Environment Committee; and

WHEREAS Environment Lethbridge, a community organization that inspires and equips people to create widespread community action and engagement towards sustainability, reports regularly to City Council;

THEREFORE, BE IT RESOLVED THAT the Nominating Committee recommends that the Environment Committee be dissolved effective immediately and the members of the Committee be thanked for their service.

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson, J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

----- CARRIED

Mayor C.A. Spearman assumed the chair.

5. BYLAWS:

5.1. FOR FIRST, SECOND AND THIRD READING:

5.1.1 Bylaw 6202 - A Bylaw to Amend Bylaws of Boards, Commissions, and Committees

530

B.E. Hyggen:

BE IT RESOLVED THAT Bylaw 6202 – A Bylaw to Amend Bylaws of Boards, Commissions and Committees be introduced and read for a first time.

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson, J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

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B.E. Hyggen:

BE IT RESOLVED THAT Bylaw 6202 – A Bylaw to Amend Bylaws of Boards, Commissions and Committees, be read a second time.

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson, J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

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B.E. Hyggen:

THAT Authorization now be given to read Bylaw 6202 – A Bylaw to Amend Bylaws of Boards, Commissions and Committees a third time.

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson, J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

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B.E. Hyggen:

BE IT RESOLVED THAT Bylaw 6202 – A Bylaw to Amend Bylaws of Boards, Commissions and Committees be given third reading, and the Mayor and the City Clerk be authorized to sign and seal the same.

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson, J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

----- CARRIED

6. INCAMERA REPORTS:

City Council met in private at 12:30 PM to discuss items pursuant to the Freedom of Information and Protection of Privacy Act

J.H. Carlson:

THAT we do now meet in a Closed Meeting at 12:30 P.M.

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson, J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

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J.A. Coffman

THAT we do now adjourn the Closed Meeting at 1:24 P.M.

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson,
J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

----- CARRIED

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**6.1. Ratification of Organization Members to Boards,
Commissions and Committees (FOIP Sections 19 and 24)**

(City Manager, City Clerk, City Solicitor, Director of Treasury and
Financial Services, Director of City Manager's Office)

A.M. Campbell:

BE IT RESOLVED THAT Council direct that the closed meeting discussions and report with respect to Ratification of Organizations Members to Boards, Commissions and Committees remain confidential pursuant to Sections 19 (Confidential Evaluations), and 24 (Advice from Officials) of the Freedom of Information and Protection of Privacy Act; and

FURTHER BE IT RESOLVED THAT Council:

1. Amend the Terms of Reference for the Reconciliation Lethbridge Advisory Committee as per an adopted motion of the Committee from April 18, 2019 (Attachment 1), to add a representative from the Holy Spirit Catholic School Division to the composition of the Reconciliation Lethbridge Advisory Committee as a voting member; and

2. Ratify the following recommendations of representatives from organizations to the following Boards, Commissions and Committees effective January 1, 2020:

Aggressive Dog Committee:

- Cst. Mike Darby – Police Service Representative – 3-year term expiring 2022; and

Animal Welfare Committee

- Barb Grodzicky – Lethbridge & District Humane Society Representative – 2-year term expiring 2021;
- Jane Nygaard – No-Kill Animal Association – 2-year term expiring 2021; and

Community Design Committee

- Alvin Fritz – Alberta Association of Architects - 2-year term expiring 2021;
- Spencer Croil – Alberta Professional Planners Institute Representative – 3-year term expiring 2022;

Historic Places Advisory Committee

- Jean Johnstone – Lethbridge Historical Society Representative – 3-year term expiring 2022.

Reconciliation Lethbridge Advisory Committee

- John Chief Calf – Lethbridge School Division – 2-year term expiring 2021;



- Cyndi Vos – Business Sector representative – 3-year term expiring 2022; and
- Annette BrusiedHead – Holy Spirit Catholic School Division – 2-year term expiring 2021; and

FURTHER BE IT RESOLVED THAT the following individuals be thanked for their service on Council's Boards, Commissions and Committees:

Economic Development Lethbridge

- Richard Kofi Odei-Wontumi

Reconciliation Lethbridge Advisory Committee

- Morag Asquith
- Rick Weste

Youth Advisory Committee

- Connor Fizzley

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson, J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

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6.2. Citizen Member Appointments to Boards, Commissions and Committees (FOIP Sections 17, 19 and 24)

(City Manager, City Clerk, City Solicitor, Director of Treasury and Financial Services, Director of City Manager's Office)

J.H. Carlson:

BE IT RESOLVED THAT Council direct that the closed meeting discussions, report and attachments with respect to Citizen Member Appointments to Boards, Commissions and Committees remain confidential pursuant to Sections 17 (Harmful to Personal Privacy), 19 (Confidential Evaluations), and 24 (Advice from Officials) of the Freedom of Information and Protection of Privacy Act; and

FURTHER BE IT RESOLVED THAT Council appoint the following Citizen Members to the following Boards, Commissions and Committees effective January 1, 2020:

Aggressive Dog Committee:

- Violet Helen Meekma – 3 year term exp. 2022

Animal Welfare Committee:

- Tammie Belanger (Incumbent) - 2 year term exp. 2021
- Sue St. Croix (Incumbent) - 1 year extension exp. 2020
- Keith Gardner – 3 year term exp. 2022
- Barb Erler – 3 year term exp. 2022
- Deborah Bowden – 3 year term exp. 2022

Assessment Review Board:

- Sue Medhurst – 3 year term exp. 2022
- Susie Nixon – 3 year term exp. 2022

Community Design Committee:

- Hailey Winder – 3 year term exp. 2022



Combative Sports Commission:

- Ryan Heavy Head (Incumbent) – 3 year term exp. 2022
- David McFalls (Incumbent) – 3 year term exp. 2022
- Scott Penich (Incumbent) – 3 year term exp. 2022
- Jessica Egger (Incumbent) – 2 year term exp. 2021
- Bryan Jeannotte (Incumbent) – 3 year term exp. 2022
- Paul Davis (Incumbent) – 2 year term exp. 2021
- Anthony Parker (Incumbent) – 2 year term exp. 2021
- George Carscadden (Incumbent) – 3 year term exp. 2022
- Denise Knorr (Incumbent) – 3 year term exp. 2022
- Geoff Rhodenizer – 2 year term exp. 2021
- John James – 2 year term exp. 2021

Lethbridge Downtown Business Revitalization Zone Board:

- Nick Kuhl (Incumbent) – 2 year term exp. 2021

Sir Alexander Galt Museum and Archives Board of Directors:

- Vic Mensch (Incumbent) – 3 year term exp. 2022
- Mary Greenshields – 3 year term exp. 2022

Heart of Our City Committee:

- Melissa Wiebe (Incumbent) – 2 year term exp. 2021
- Bonny Greenshields (Incumbent) – 2 year term exp. 2021

Lethbridge Housing Authority:

- Hailey Winder (Incumbent) – 1 year term exp. 2020
- Dora Tam (Incumbent) – 1 year term exp. 2020
- Colin Hirano (Incumbent) – 1 year term exp. 2020
- Shaun Ward (Incumbent) – 1 year term exp. 2020
- Catherine Hunt (Incumbent) – 1 year term exp. 2020
- Brad Kirk – 1 year term exp. 2020
- Douglas Hamilton – 1 year term exp. 2020
- Sam Woodruff – 1 year term exp. 2020

Lethbridge Library Board:

- Wendy Kalkan (Incumbent) – 3 year term exp. 2022
- Mike Maguire – 3 year term exp. 2022

Municipal Planning Commission:

- Paul Tessier (Incumbent) – 3 year term exp. 2022

Subdivision and Development Appeal Board:

- Andy Cimolai (Incumbent) – 3 year term exp. 2022
- David Gurr (Incumbent) – 3 year term exp. 2022
- Jenn Schmidt-Rempel (Incumbent) – 3 year term exp. 2022

Youth Advisory Council:

- Sinead Siever (Incumbent) – 3 year term exp. 2022
- Declan Sander (Incumbent) – 3 year term exp. 2022
- Grace Forster (Incumbent) – 3 year term exp. 2022
- Kyle De Groot - 2 year term exp. 2021
- Bernard Mbonihankuye – 2 year term exp. 2021

FURTHER BE IT RESOLVED THAT the recommended citizens for the Police Commission be subject to a Police Information Check and presented to a future meeting of Council as per the City Council Committee Policy, CC46; and

FURTHER BE IT RESOLVED THAT the following individuals be thanked for their service on Council's Boards, Commissions and Committees:



Aggressive Dog Committee

- Susan St. Croix

Animal Welfare Committee

- Cenz Rossi
- Michele Bareham-Peterson
- Sue Mitchell

Assessment Review Board

- Jill Skriver
- Bruce Anderson

Community Design Committee

- Kevin Brees

Combative Sports Commission

- Rob Saar
- Steven Szilagyi

Historic Places Advisory Committee

- Roy Pogorzelski

Lethbridge Housing Authority

- Bal Boora
- Wael Nasser
- Nancy Russel

Lethbridge Library Board

- Ross Djuve

Municipal Planning Commission

- Bruce Thurber
- Michael Kawchuck
- Angela Cornforth
- Stephen Martin

Lethbridge Police Commission

- D. Jean Valgardson
- Peter Deys

Subdivision and Development Appeal Board

- Andy Tuveson
- Robert Orth

Youth Advisory Council

- Derek St. Jean
- Liberty Charissage
- Chloe Devoy
- Christopher Jochem

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson,
J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

----- CARRIED

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6.3. Council Member Appointments to Boards, Commissions and Committees (FOIP Sections 19 and 24)

(City Manager, City Clerk, City Solicitor, Director of Treasury and Financial Services, Director of City Manager's Office)

B.A. Crowson:

BE IT RESOLVED THAT Council direct that the closed meeting discussions, report and attachments with respect to Council Member Appointments to Boards, Commissions and Committees remain confidential pursuant to Sections 19 (Confidential Evaluations) and 24 (Advice from Officials) of the Freedom of Information and Protection of Privacy Act; and

FURTHER BE IT RESOLVED THAT Council adopt the Nominating Committee recommendations and appoint the following members of Council to the following internal and external Boards, Commissions and Committees for a one year term commencing on January 1, 2020, as:

MAYOR C.A. SPEARMAN

- Airport Committee
- Ambulance Transition Oversight Committee
- Audit Committee
- City Manager Search Committee
- Economic Development Lethbridge
- Emergency Advisory Committee
- Highway 3 Twinning Development Committee
- Lethbridge Police Commission
- Mayors and Reeves of Southern Alberta Committee
- Reconciliation Lethbridge Advisory Committee

COUNCILLOR A.M. CAMPBELL

- Animal Welfare Committee
- Economic Development Lethbridge
- Heart of Our City Committee
- Lethbridge Public Library Board
- Performing Arts Centre Steering Committee

COUNCILLOR J.H. CARLSON

- Airport Committee
- City and County of Lethbridge Inter-Municipal Committee
- Green Acres Foundation
- Lethbridge Destination Management Organization (LDMO) Board
- Open and Effective Government Committee
- Performing Arts Centre Steering Committee

COUNCILLOR J.A. COFFMAN

- Ambulance Transition Oversight Committee
- Audit Committee
- City Manager Search Committee
- Community Design Committee
- Open and Effective Government Committee
- Performing Arts Centre Steering Committee
- Regional Trail Project Steering Committee

COUNCILLOR B.A. CROWSON

- Airport Committee
- Audit Committee
- City Manager Search Committee
- City and County of Lethbridge Inter-Municipal Committee (Alternate)



- Community Design Committee
- Municipal Planning Commission
- Open and Effective Government Committee

COUNCILLOR B.E. HYGGEN

- Canadian Urban Transit Association
- City and County of Lethbridge Inter-Municipal Committee
- Lethbridge & District Exhibition Board
- Lethbridge Housing Authority
- Lethbridge Police Commission
- Municipal Planning Commission (Alternate)

COUNCILLOR J.P. MAURO

- Ambulance Transition Oversight Committee
- Audit Committee (Alternate)
- City Manager Search Committee
- City and County of Lethbridge Inter-Municipal Committee
- Joint Committee of City of Lethbridge and Lethbridge School Boards
- Municipal Planning Commission

COUNCILLOR S.R. MIYASHIRO

- Animal Welfare Committee
- Audit Committee
- Community Design Committee
- Green Acres Foundation
- Municipal Planning Commission

COUNCILLOR R.K. PARKER

- Galt Museum and Archives Board of Directors
- Green Acres Foundation
- Heart of Our City (Alternate)
- Joint Committee of City of Lethbridge and Lethbridge School Boards
- Open and Effective Government Committee

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson,
J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

----- CARRIED

7. ADJOURN:

B.A. Crowson:

THAT we do now adjourn the Organizational Meeting of City Council at 2:09 P.M.

Absent: J.P. Mauro

In Favour: C.A. Spearman, B.E. Hyggen, A.M. Campbell, J.H. Carlson,
J.A. Coffman, B.A. Crowson, S.R. Miyashiro, R.K. Parker

----- CARRIED

Mayor

City Clerk