



Lethbridge Police Service Technology Line of Credit (TLOC)

Economic and Finance Standing Policy
Committee

November 15, 2023



LPC TLOC Request for Renewal

To request the continuation of the renewal of the Technology Line of Credit for another 10-year term, (2024-2033 inclusive) maintaining the annual funding approved in the 2023-2026 budget.

The Technology Line of Credit is instrumental in Lethbridge Police Service's ability to implement technologies needed to achieve our policing mandate. The need for technology is ever increasing in Policing as in many other industries.



City Council Resolution on April 5, 2004

Regional Police Commission Budget 2004-2005 New Initiative

Whereas the Lethbridge Regional Police Service made a presentation to Lethbridge Finance Committee as to 2004 and 2005 new initiatives,

And whereas the Regional Police Commission Bylaw requires consultation with the Town of Coaldale prior to final acceptance by City Council of the initiatives, now therefore be it resolved that City Council...

AND FURTHER BE IT RESOLVED THAT the Town of Coaldale be advised that initiative 3 (Information Technology) includes the following:

- Approval of the 10-year I.T. Plan
- Increase annual base budget amount of Technology fund from \$295,000 to \$371,000
- Refer to Finance Committee for budget consideration, the increase of 2.5%/year beginning in 2006 to account for inflation
- Increase loan from Millrate Stabilization Reserve (M.R.S.R) from \$1,069,000 to \$1,930,800

LPS TLOC Background: 2004-2013

- Originally started in 1992 as the LPS Information Technology Fund with \$295,000/yr to finance Computer Aided Dispatch (CAD) and Records Management System (RMS)
- On April 5, 2004 Council approved the TLOC funding initiative that provided a Line of Credit specifically for LPS technology purchases that could not be covered by annual LPS technology operating funding
- The intent was to advance current technology and provide for periodic renewal of hardware and software in future years and included:
 1. Approval of the 10-year IT Plan
 2. Increase base budget amount of Technology Fund from \$295,000 to \$371,000
 3. Increase Technology Fund by 2.5% per year beginning in 2006 to account for inflation
 4. Increased the loan from MRSR from \$1,069,000 to \$1,930,800 to purchase or upgrade the CAD and RMS software; Mobile Data Terminals, radio equipment and other hardware and software.



LPS TLOC Background: 2004-2013

- The base budget amount of Technology Fund started at \$371,000 and increased by 2.5%/yr beginning in 2006 to 2011 resulting in a base budget of \$430,200
- Restrictions on the funding
 - The MRSR TLOC funding was allocated as purchases were made, and not as a one lump sum amount.
 - The full base budget funding within LPS budget was required to be paid annually back to the MRSR, regardless of what technology expenses occurred within the year.

Issue: The 2004 resolution was not clear on what happens after 2013.



LPS TLOC Background: 2014-2023

- Although the plan was for 2004-2013, the plan has been operating as a revolving plan to allow LPS to buy larger equipment/software over a 10-year period.
- This aligns to what occurred between 2014-2023 within the operating budget.
 - The annual base budget amount of \$430,200 Technology Fund allocations have remained in the LPS budget
 - The funding was allocated to the MRSR TLOC account regardless of what expenses occurred per the original 2004 resolution.
- The 2023 opening balance of the TLOC is \$1,584,200
- These funds are available for LPS in 2023 and then the plan restarts again for 2024-2033

LPC/LPS Technology Line of Credit: 2024-2033 Plan



Technology Line of Credit

10 Year Plan

Annual Expenditures by Category

Draft as of September 2023

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Network	\$55,000	\$25,000	\$10,000	\$10,000	\$ -	\$20,000	\$ -	\$55,000	\$15,000	\$10,000
Network services	8,000	-	90,000	-	-	-	-	10,000	-	105,000
Servers	10,000	70,000	71,000	12,000	11,000	32,000	12,000	80,000	65,000	25,000
Storage / backup	240,000	85,000	85,000	15,000	20,000	120,000	101,034	101,034	443,923	30,000
Desktops and devices	226,500	233,500	237,000	264,500	279,000	295,000	311,000	318,500	322,000	347,000
Boardroom	-	-	-	60,000	-	-	-	80,000	-	-
Software systems	349,343	372,222	396,623	422,650	450,413	480,027	511,619	545,322	581,278	619,640
Policing software	190,967	203,246	216,331	230,274	245,133	260,970	277,849	295,840	315,017	335,461
Grand Total	\$ 1,079,809	\$ 988,967	\$ 1,105,954	\$ 1,014,424	\$ 1,005,546	\$ 1,207,997	\$ 1,213,502	\$ 1,485,695	\$ 1,742,219	\$ 1,472,101

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Operating Budget (RBU 78010)	643,000	643,000	643,000	643,000	643,000	643,000	643,000	643,000	643,000	643,000
TLOC	430,200	430,200	430,200	430,200	430,200	430,200	430,200	430,200	430,200	430,200
Est 2014-2023 TLOC end balance	1,584,438	-	-	-	-	-	-	-	-	-
Total Funding	\$ 2,659,662	\$ 1,075,225	\$ 1,075,226	\$ 1,075,227	\$ 1,075,228	\$ 1,075,229	\$ 1,075,230	\$ 1,075,231	\$ 1,075,232	\$ 1,075,233

IT Plan	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Opening Balance	1,584,438	1,577,829	1,662,062	1,629,308	1,688,084	1,755,738	1,620,941	1,480,639	1,068,144	399,125
Annual Allocation	1,073,200	1,073,200	1,073,200	1,073,200	1,073,200	1,073,200	1,073,200	1,073,200	1,073,200	1,073,200
Annual Expenditure	(1,079,809)	(988,967)	(1,105,954)	(1,014,424)	(1,005,546)	(1,207,997)	(1,213,502)	(1,485,695)	(1,742,219)	(1,472,101)
Ending Balance	\$ 1,577,829	\$ 1,662,062	\$ 1,629,308	\$ 1,688,084	\$ 1,755,738	\$ 1,620,941	\$ 1,480,639	\$ 1,068,144	\$ 399,125	\$ 224

LPS TLOC Request

1. Approve the renewal of the Technology Line of Credit for another 10-year term, (2024-2033 inclusive) maintaining the annual TLOC funding of \$430,200 already approved in the 2023-2026 budget based on the Lethbridge Police Service Technology Line of Credit 10-year Plan for 2024-2033 as per attachment 1. With the following conditions:
 - a) Provide a maximum line of credit in the amount of \$3.2 million with funding coming from the MRSR. The total line of credit will reduce each year as per the 10-year plan based on the allocations used and the prevailing interest rate in effect from the Province of Alberta at the time of use.
 - b) The base TLOC payment funding of \$430,200 annually includes both principal and interest payments for LPS technology purchases.
 - c) The prevailing interest rate in effect from the Province of Alberta will be paid on the TLOC funding.
 - d) The MRSR TLOC funding will be allocated as purchases are made, and not as a one lump sum amount.
 - e) The annual base budget TLOC payment funding within LPS operating budget is required to be paid annually back to the MRSR, regardless of what technology expenses occurred within the year.
 - f) The LPS Technology Line of Credit automatically renews every 10 years with technology needs and inflationary pressures being reviewed during each operating budget cycle.
 - g) Any unspent funds at the end of the 10-year term will be used to offset inflationary costs associated with the LPS technology for the next 10 years.
2. Direct Administration to work with LPC/LPS on developing formal policy and procedures and for the LPS TLOC process to be brought back to Audit Standing Policy Committee by Q2 2024.



Questions

